



Berlin Public Schools

238 KENSINGTON ROAD □ BERLIN, CONNECTICUT 06037-2648
OFFICE (860) 828-6581 □ FAX (860) 829-0832

Magnet School Registration/ Residency Form

Please complete and sign this form and hand deliver, mail, or email it along with any required documents to the attention of **Kim Pethigal (kpethigal@berlinschools.org)**.

STUDENT INFORMATION

Student's Name _____ School _____

Type of Magnet Program (circle one please) CREC LEARN Hartford Host Other _____

Grade _____ Date of Birth _____ Home Phone _____

Home Address _____

Parent 1 Name _____ Cell _____

Work Phone _____ Email _____

Parent 2 Name _____ Cell _____

Work Phone _____ Email _____

Student resides with: Both parents _____ Mother _____ Father _____ Other _____

Please list **all siblings** living in the household, including pre-school age siblings. Use back of form if necessary.

Name _____ Date of Birth _____ Current School _____

Name _____ Date of Birth _____ Current School _____

Name _____ Date of Birth _____ Current School _____

Name _____ Date of Birth _____ Current School _____

Previous School _____ Date Last Attended _____

Address of Previous School _____

My child has been identified as requiring special education services. Yes ☐ No ☐

Please provide information for **both** of the following questions for compliance with government reports and programs.

1. Is this child Hispanic/Latino? (Check one) ☐ Yes ☐ No

2. Child's race? (Check all that apply but please select at least one option.) ☐ Asian ☐ American Indian or Alaskan Native ☐ Black or African American ☐ Native Hawaiian or Other Pacific Island or ☐ White

PLEASE NOTE: Proof of residency must be provided. In order to complete the registration process, and Residency Verification Form for you school, parents, guardians, or persons with whom the student legally resides must complete this registration form and submit it along with the required documents listed below.

REQUIRED RESIDENCY DOCUMENTS

For All Registrants

- Page one of the registration form
- One **(1)** form of Proof of Residency from the categories A or B **or** Two **(2)** forms of Proof of Residency from category C listed below (required prior completing registration)

Please note: Documents must be less than 60 days old, unless otherwise noted, and must reflect current Berlin address. Account numbers and amounts may be redacted from forms.

CATEGORY A	CATEGORY B	CATEGORY C
<ul style="list-style-type: none"> Mortgage statement Copy of property deed if no mortgage statement is available. Lease – must be unexpired, signed by lessor/lessee and dated. Landlord contact information must be provided. Notarized Landlord Residency Affidavit, obtained from Board of Education, if no lease exists, if lease is expired, or if lease is weekly or month to month. Landlord contact information must be provided. Section 8 agreement with dates of tenancy. 	<ul style="list-style-type: none"> Current utility bill statement or a work order showing service address. <p>Examples: Electricity Natural Gas Landline Phone Cable or Satellite Water</p>	<ul style="list-style-type: none"> Valid driver's license (stickers not allowed). Valid CT DMV non-driver's photo identification with current address. Valid automobile registration. Voter registration. Current auto or homeowner's insurance declaration page. Current payroll stub. Bank or credit card statement. Court document. Letter from any government agency. <p>With Berlin address and dated for most current tax year:</p> <ul style="list-style-type: none"> W-2 form Auto or Property tax bill

For more information, please contact the Berlin Board of Education at 860-828-6581.